

**Notice of meeting of**

**Audit & Governance Committee**

<b>To:</b>	Councillors Pierce (Chair), Brooks, Crisp, Holvey, Moore, B Watson and R Watson
<b>Date:</b>	Tuesday, 15 January 2008
<b>Time:</b>	5.30 pm
<b>Venue:</b>	The Guildhall, York

**AGENDA**

**Note:**

**As agreed at previous meetings, the Chief Internal Auditor and District Auditor (Audit Commission) will be present in the meeting room from 5:00 pm to provide a private briefing for Members, if required.**

**1. Declarations of Interest**

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

**2. Minutes (Pages 3 - 10)**

To approve and sign the minutes of the meeting of the Audit & Governance Committee held on 24 September 2007.

**3. Public Participation**

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Panel's remit can do so. Anyone who wishes to register or requires further information is requested to contact the Democracy Officer on the contact details listed at the foot of this agenda. The deadline for registering is **Monday, 14 January 2008, at 5:00 pm.**

**4. Prioritisation - Inspection Follow Up** (Pages 11 - 32)

This report invites Members to note and comment upon progress made in relation to recommendations arising from the Audit Commission follow-up inspection in August 2007, which assessed the Council's arrangements for embedding its priorities.

*Note: the agenda for this meeting was re-published on-line on 9 January 2008 to include a revised version of Annex B to the above item.*

**5. The Annual Audit & Inspection Plan 2007/08 - Mid-term monitoring report** (Pages 33 - 44)

This report provides an update on the progress made so far this year in completing the work set out in the annual external audit & inspection plan for 2007/08, as approved by Members in June 2007.

**6. Audit and Fraud Mid-Term Monitor** (Pages 45 - 66)

This report provides details of the progress made in delivering the internal audit and fraud work plan for 2007/08.

**7. Strategic Audit Plan – Consultation** (Pages 67 - 82)

This report invites Members to note and contribute to the annual review and update of the internal audit risk assessment and five year strategic audit plan

**8. Audit and Fraud Shared Service – Progress Report** (Pages 83 - 88)

This report advises Members of the progress made in developing City of York Council's shared audit and fraud service with North Yorkshire County Council.

**9. Follow Up Audit of Car Parking** (Pages 89 - 94)

This report advises Members of the findings of follow up testing undertaken by Internal Audit on the Council's car parking arrangements and associated controls, together with the actions taken by management to address the outstanding issues.

**10. Annual Governance Statement (Pages 95 - 114)**

This report introduces the Annual Governance Statement (AGS), which replaces the Statement on Internal Control (SIC), advises of the changes resulting from this new statutory requirement and seeks approval for a proposed process and timetable for completion of the 2007/08 AGS.

**11. Risk Management User Guide and Key Risk Monitoring Report (Pages 115 - 134)**

This report asks Members to consider and comment upon a draft risk management User Guide, draft key risk monitor and draft detailed risk register report, including controls and actions used in managing corporate risks.

*Note: Annex A to this item has been made available on-line and copied separately, to Committee Members only. Copies may be obtained on request from Democratic Services, if required (contact details are at the foot of this agenda).*

**12. Information Management Strategy (Pages 135 - 154)**

This report asks Members to note and comment upon a medium term strategy to improve information governance in response to certain external imperatives and internal pressures.

**13. Urgent Business**

Any other business which the Chair considers urgent under the Local Government Act 1972

Democracy Officer:

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For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.